**DBPNet**
Developmental Behavioral Pediatrics
Research Network

# FORMAT FOR SUBMITTING A LETTER OF INQUIRY/ INTENT (LOII) FOR A PROPOSAL TO DBPNET

Please email completed submissions to Jaclyn Cacia at caciaj@chop.edu. Investigators may also submit outside of this form as long as all applicable sections are included.

**Title of the Study:** _____

## Principal Investigator and Co-Investigators:
*(Please provide contact information for the PI including mailing address, email address, telephone number, and fax number. If the PI is not at a DBPNet site please also provide contact information for the Co-PI at a DBPNet site)*

**PI Name:** _____  **Email:** _____

**Address:** _____

**Phone:** _____  **Fax:** _____

**Institution of PI:** _____

**Length of Study:** _____

List any DBPNet Sites that collaborated in developing this proposal:

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[                                                      ]
[                                                      ]
[                                                      ]
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**Funded?** ☐ Yes   ☐ No

**Funding Sources:** _____

**Estimated Budget (if known):** _____

Indicate if you are responding to a specific request for proposals. Indicate anticipated budgetary support for collaborating DBPNet sites (with understanding that this may require further discussion).

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[                                                      ]
[                                                      ]
[                                                      ]
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**Structured Scientific Summary:**

**One-two pages with one-inch margins all around. The following information should be incorporated in the scientific summary:**

1. **Background (limited to 2-5sentences):** Describe the significance of the problem under study to Developmental Behavioral Pediatrics. Describe what is not known about the problem that the proposal intends to address. Describe how DBPNet can best support this proposal and potentially who might best serve as a network consultant to support this work.

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2. **Preliminary data:** Provide any data that have been collected in support of the application.

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3. **Objective(s) and Hypothesis(es):** Describe the precise objective(s) of the proposed research. State the specific hypothesis(es) to be tested.

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4. **Design:** Describe the basic design of the study. Outline inclusion and exclusion criteria and sample size estimates. If feasible, include the number of DBPNet sites you intend to involve or geography/demographics of participants you intend to recruit, so that the network could suggest sites that might fit best. Indicate any specimens to be collected, assessment procedures that will be required, and/or interventions that will be performed. Indicate the primary outcomes and how they will be measured. Indicate your data management plan and what support might be needed from the network.

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**5. Potential Impact (limit to 1-2sentences):** Discuss where the research is leading and in what ways and how the findings might potentially influence the prevention, diagnosis and/or treatment of developmental or behavioral problems or disorders in children.