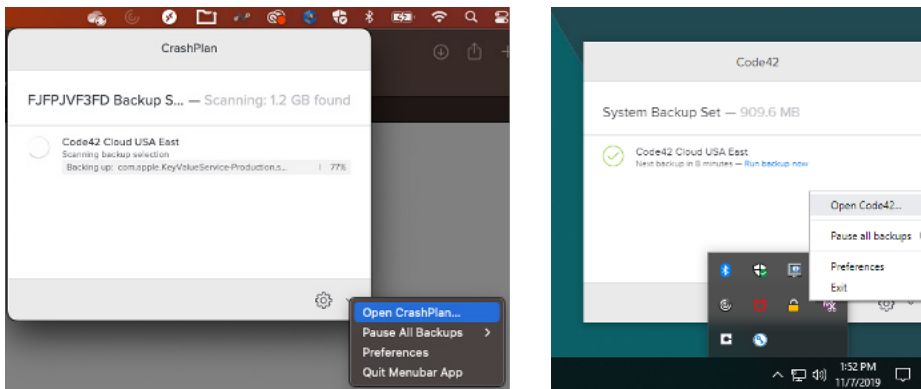# CRASH PLAN

How to use CrashPlan PC Backup Service

Once installed and you log into the CrashPlan console, the backups start almost immediately. There no configuration settings that you need to do. Once fully backed up, your files will back up approximately every 15 minutes. This will help ensure that you have the latest version of files, in the event of a crash or your computer is lost/stolen.
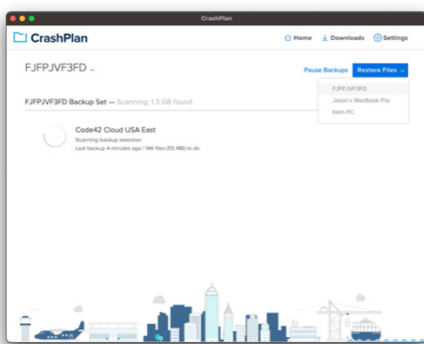
Restoring files is as easy as browsing to the file (s) within the CrashPlan application on your computer and clicking restore.

1. Open the CrashPlan application on your computer

a. Mac User: Click on the CrashPlan icon on the right side of the menu bar

    i. Click on the down arrow and choose Open CrashPlan

b. PC Users: Click on the Up arrow in the bottom right of the screen and choose CrashPlan

    i. Click on the down arrow and choose Open CrashPlan
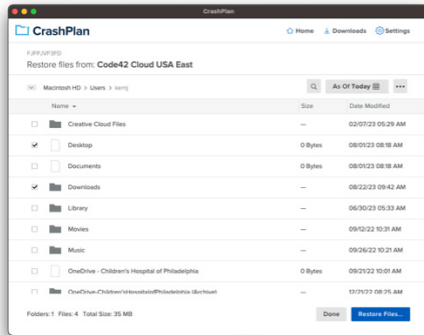
2. Click on Restore Files

a. If you have more than 1 machine backed up, choose the appropriate machine to back up

CRASH PLAN
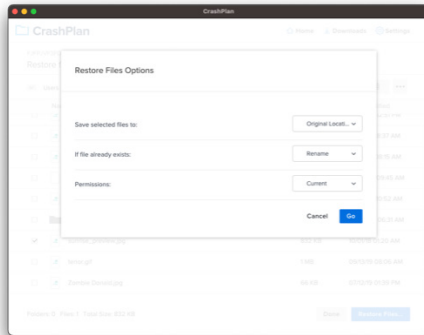## How to use CrashPlan PC Backup Service

3. Select the files you want to restore

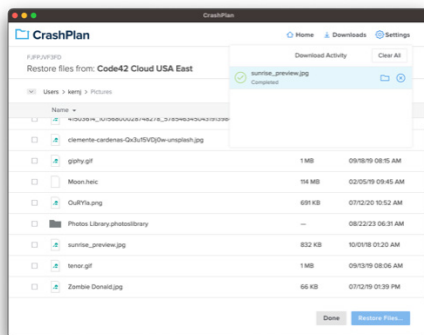a. Choose the entire folder or double-click on the folder to select individual files

4. Choose Restore Files... at the bottom right of the window

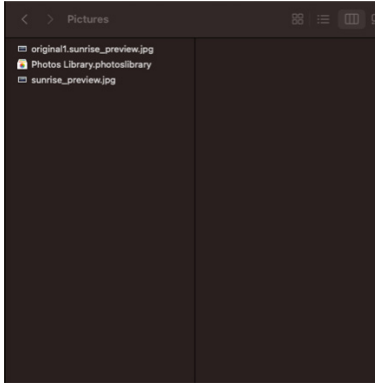### 5. Choose where and what to name the restored file

6. Click Go

7. You will see the status of the restore

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CRASH PLAN

How to use CrashPlan PC Backup Service

8.   Click Done

9.   Close the CrashPlan window

10.   Browse to where you saved the files

a. If you chose to rename the file, it will be called "original1.filename" if there is already a file with that name in the location